

## BASIC CITATION FORM FOR GOVERNMENT PUBLICATIONS

Government publications are written by federal bureaucrats and printed, not published, by the Government Printing Office. Very often these publications will not follow a standard title page arrangement and some publishing elements will be eliminated. However, use the following citation example to find as many elements as possible and arrange them as shown.

Author (Agency). *Title, edition, statement*. Place of publication: Publisher, Date. (Series elements). (Notes). [ If including Superintendent of Documents number, enter in Notes ]

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The following are examples of some of the most common types of citations for government publications:

### ISSUING AGENCY AS AUTHOR

#### Single issuing agency

U.S. Consumer Product Safety Commission. *Home Safety Tips: You Can Keep Your Baby Safe*. Washington: Government Printing Office, 1995.

#### Different bureaucratic levels

Each agency usually has many bureaucratic levels. Use the "parent" agency and the lowest level given as the author.

U.S. Department of Health and Human Services. National Center for Health Statistics. *Disability Among Older Persons: United States and Canada*. Washington: Government Printing Office, 1995. (HE 20.6209:5/8).

#### Well-known agency

Some lower levels of agencies can be well-known on their own. You may choose to eliminate the "parent" as part of the author.

U.S. Federal Bureau of Investigation. *The FBI Mission: To Uphold the Law*. Washington: Government Printing Office, 1990.

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### CONGRESS AS AUTHOR

Use the full Committee name as the author even though a sub-committee might have actually held the hearing or issued the report.

#### Hearings

U.S. House. Committee on Economic and Educational Opportunities. *Child Care and Child Welfare Hearing*, 3 February 1995. Washington: Government Printing Office, 1995.

#### Committee Prints

U.S. Senate. Committee on Governmental Affairs. *Managing the Public's Business: Federal Government Corporations*. (S. Prt. 104-18). Washington: Government Printing Office, 1995.

## Reports

U.S. Senate. Committee on Energy and Natural Resources. *Franklin D. Roosevelt's Family Lands: Report Together with Minority Views (to accompany S. 134)*. (S. Rpt.104-32). Washington: Government Printing Office, 1995.

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## FREQUENTLY CITED AND LEGAL PUBLICATIONS

### Statutes at Large

"Intelligence Authorization Act for Fiscal Year 1994." (P.L. 103-78), *United States Statutes at Large*. 107 Stat. 2024.

For pre-1875 statutes, please refer to the *The Chicago Manual of Style*, sections 15.357 and 16.166.

### U.S. Reports

Legal citation: *Burns v. Reed*, 500 *U.S.* 478 (1990).

Bibliographic citation: *Burns v. Reed*, *U.S. Reports* 500 pp. 478-506.

Please see Librarian for pre-1875 citations.

### Federal Register

Legal citation: 60 *Fed. Reg.* 210 (31 October 1995).

Bibliographic citation: "Suspension of Community Eligibility, Final Rule." *Federal Register* 60:210 (31 October 1995) p. 55329.

### Code of Federal Regulations

Legal citation: 18 *CFR* 157.17 (1995).

Bibliographic citation: "Application for Temporary Certificates in Cases of Emergency." *Code of Federal Regulations* Title 18, Pt. 157.17, 1995 ed.

### Census of Population and Housing

*U.S. Census of Population and Housing, 1990: Summary Population and Housing Characteristics: Tennessee*. Washington: Government Printing Office, 1991.

### Statistical Abstract of the United States

*Statistical Abstract of the United States 1997*. 117th ed. Washington: Government Printing Office, 1997.

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## STATE DATA CENTER PUBLICATIONS

Tennessee. State Data Center. *Tennessee Selected Social Characteristics: 1990 (1990 Census of Population and Housing: Summary Tape File 3A)*. Nashville, 1992.

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## MICROFORM COLLECTIONS

**American Statistics Index (ASI)**

U.S. Department of Health and Human Services. *1992 AFDC Recipient Characteristics Study*. Washington: The Department, 1994. (1994 ASI microfiche 4584-7).

**Statistical Reference Index (SRI)**

Delaware. Department of Labor. *Snapshot Delaware 93*. Newark: Delaware Department of Labor, 1994. (1994 SRI Microfiche S1405-4).

**Major Studies & Issue Briefs of the Congressional Research Service Index (CRSI)**

U.S. Library of Congress. Congressional Research Service. *Shared Housing: A Possible Alternative for Housing the Elderly?* by Susan Vanhorenbeck. Washington: The Service, 1983. (1983/84 CRSI Reel 10, Frame 681).

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**ELECTRONIC INFORMATION**

The federal government is moving toward more information being distributed and available only in machine-readable form. Standardized citations for these publications have yet not been accepted by the scholarly community. The following examples are the forms we favor because of their simplicity. They have been slightly modified to conform to Chicago/Turabian standard bibliographic style. Slight changes will need to be made to use reference-list style. Please check some of the sites listed in Links for comparisons.

Electronic information and the products on which they are disseminated can change hourly. Please see Librarian for additional help in citing these government publications.

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**BASIC CITATION FORM FOR TANGIBLE SOURCES**

A citation to data or full-text documents from such files on CD-ROM or floppies should include, as applicable: issuing agency, title, statements of responsibility for production, medium designation; edition statement; place of publication, producer, and date.

Author. *Title, edition statement* [TYPE OF MEDIUM]. Place of publication: Producer, Date.

U.S. Geological Service. *MudView++*. [DISKETTE]. Washington: Government Printing Office, 1994.

U.S. Bureau of the Census. *Census of Population and Housing, 1990: Summary Tape File 3A: Tennessee*. CD-ROM. Washington: The Bureau, [1992].

U.S. International Trade Administration. *Market Research Reports: France--Euro Disney*. 1992. In U.S. Department of Commerce. Office of Business Analysis. *The National Trade Data Bank: The Export Connection* CD-ROM. Washington: Government Printing Office, February, 1992.