

**UCLA Asian American Studies Center
Research Grants**

Faculty Grant up to \$8,000 Graduate Student Grant up to \$5,000

Patrick & Lily Okura Research Grant on Asian Pacific American Mental Health

ELIGIBILITY UCLA faculty and graduate students from any discipline conducting research focused on Asian Pacific Americans and Mental Health. Faculty must be members of the UCLA Academic Senate.

Martha Ogata Research Grant to study Domestic Violence and Abuse in Asian Pacific American Communities

ELIGIBILITY UCLA faculty and graduate students from all disciplines across the University (including, but not limited to, social and life sciences, public health, law, medicine, media, the humanities and creative arts), using different methodologies and theoretical approaches, undertaking scholarly, policy, or artistic projects focusing on Asian Pacific American women and children who are victims of domestic violence and abuse or who are in potentially abusive situations. Faculty must be members of the UCLA Academic Senate.

TERMS and CONDITIONS

- a. Asian American Studies Center (AASC) research grants are available only during the tenure of a Principal Investigator's formal association with UCLA.
- b. Graduate student research proposals must be in support of a doctoral dissertation or master's thesis in order to be considered.
- c. All recipients, where appropriate, must comply with UCLA's Protection of Human Subjects in Research before AASC funding is available.
- d. Funding is not available for conference travel, whether attending or presenting.
- e. A progress or final report is required at the end of the grant term.
- f. Acknowledgement of this grant support should be made in any publications resulting entirely or in part from funds provided by the UCLA Asian American Studies Center.

FUNDING

Faculty projects will be funded for no more than \$8,000 and graduate student projects for no more than \$5,000. Funding will be made available in July. Funds for the purchase of permanent equipment will be provided only under exceptional circumstances. Such equipment must be returned to AASC upon completion of the project.

GRANT PERIOD Begins July through May of the following year. Grant recipients must be formally affiliated with UCLA for the duration of the grant.

NOTIFICATION OF AWARDS Applicants will be notified by May.

APPLICATION GUIDELINES

The research grant review committee is comprised of UCLA researchers from a diverse range of disciplines. Researchers who are submitting or sponsoring a proposal are ineligible to evaluate proposals within the same cycle.

The major criteria for evaluation of proposals include:

- qualifications of the applicant(s) and his/her potential to successfully conduct the project;
- soundness and feasibility of the project, research design, and budget;
- for the Okura Research Grant, the significance of the project's potential contribution to the field of Asian Pacific American mental health issues;
- for the Ogata Research Grant, the significance of the project's potential contribution to the field of study about Asian Pacific American women and children who are victims of domestic violence and abuse or who are in potentially abusive situations;
- potential for securing publication or other forms of disseminating the results of the project.

To be considered, applicants must submit a complete typed application, to include the following in this order:

- (A) Principal Investigator Information
- (B) Abstract
- (C) Project description: identify quantifiable objectives and projected outcomes
- (D) Budget page and budget statement
- (E) Curriculum Vitae (CV) and any additional relevant materials
- (F) Graduate students must submit an Unofficial Academic Transcript which is available at 1113 Murphy Hall or may be obtained online through MyUCLA. There is no charge for an unofficial transcript (as stated on <http://www.registrar.ucla.edu/Student-Records/Academic-Transcript/Unofficial-Transcript>)
- (G) Graduate students must obtain a Letter of Recommendation from a faculty advisor. Students should provide a copy of their grant proposal and the attached Faculty Advisory Agreement/Recommendation to the faculty advisor. Faculty advisors must submit the letter of recommendation to scp@aasc.ucla.edu.

DEADLINE

Submit the grant application to scp@aasc.ucla.edu by March 4, 2019

Incomplete application files will not be reviewed.

For more information, email scp@aasc.ucla.edu, or phone (310)825-1006 or visit the AASC website at <http://www.aasc.ucla.edu/scholarships/>

**UCLA Asian American Studies Center
Research Grants**

Section A: Principal Investigator Information

Please check if you are a: ___ Faculty or ___ Graduate Student

Please check if application is for: ___ Okura Research Grant on Asian Pacific American Mental Health
___ Ogata Research Grant to study Domestic Violence and Abuse in Asian Pacific American Communities

1. Name of Principal Investigator: _____ Female Male
Last First Middle
Faculty Position (if applicable) _____ Department _____
UCLA ID Number _____ Phone Number _____ Email Address _____
Mailing Address _____
Permanent Address _____

2. If the applicant is a Graduate Student, please complete the following.
Degree Program in which Enrolled: M.A. M.S.W. M.P.H. Ph.D. Other _____
Department/Program _____
Date Advanced to Candidacy (if applicable) _____
Approximate Date Degree Will Be Conferred _____
Name of Faculty Advisor _____

*A graduate student must obtain a statement from his/her faculty advisor supporting the proposal. The Recommendation Form is attached to this application. **Note:** The recommendation must be received by the indicated deadline in order for the applicant's file to be complete. Incomplete applications will not be reviewed.*

3. Project Title _____

4. Total Sum Requested \$ _____

5. Period of investigation from start date _____ to end date _____

6. Have you applied to other sources, including the UCLA Academic Senate or Institute for American Cultures, for funds in support of this project?
Yes No

7. If Yes, please state the name of the fund source: _____
The amount requested: _____ and the expected date of the award announcement: _____
If you receive notification of an award from an organization other than the AASC, please report this information in writing to the AASC Director.

8. Have you received an AASC Research Grant(s) or Fellowship in the past? Yes No
If yes, list date received _____ Title of Project _____
Account Number(s) _____
Please list publications or other creative works resulting from the grant(s):

**UCLA Asian American Studies Center
Research Grant**

Section B: Abstract

Please check if application is for: Okura Research Grant on Asian Pacific American Mental Health
 Ogata Research Grant to study Domestic Violence and Abuse in Asian Pacific American Communities

Applicant Name: _____ Department: _____

Project Title: _____

Abstract of Research Plan: Concisely describe the project's immediate aims, methodology, and long-term goals. The abstract should function as a succinct, self-contained summary of the project and should include a brief statement of its relationship to the specific research grant purpose. Single spaced, 12 pt font, and no more than 1 page.

Section C: Project Description

Instructions: The content and format of the proposal should follow the outline provided below, with each item used as a section heading. The entire project description should be kept to a maximum of 5 pages, single spaced (12 point font, 1 inch margins).

1. Precise statement of the research project and its key objectives.
2. The potential contribution of the proposed research to the extant literature on the mental health of Asian Americans and Pacific Islanders.
3. Plans for procedure and methodology. Include time frame, other faculty, graduate students and/or community based organizations involved.
4. The publications or creative contributions expected to result.
5. The library requirements of the research project (e.g., Will project require use of the Asian American Studies Center Library?)
6. Budget Statement (**Section D on page 5**)

Write a separate justification for each budget item requested and explain how the cost was calculated.

Complete the Budget Page (next section), which serves as a summary of the expenses detailed in your budget statement.

Funds can be used for the following:

- a. Research Personnel: Only Faculty are permitted to hire Research Assistants. Research Assistants are preferably Graduate or Undergraduate students, whose services are used to aid the research of the principal investigator. Funds may not be used to support the student's dissertation research. Graduate students may not hire others to assist with their project or receive a stipend themselves. In your budget statement, please report the number of researchers required, including percentage of time, rate of pay, proposed length of employment, employee benefits (cost and type), and duties.

Faculty employing a Graduate Student Researcher (GSR) may be required to pay employee benefits and should call AASC for details and possible changes in benefits. **Currently, a GSR is entitled to Health Insurance paid at \$521.00 per quarter and a Fee Remission of up to \$2,612 each term** as long as they have a GPA of 3.00, work in a GSR/TA appointment for no more than 18 quarters, and work as a GSR no less than 25% time. The student is also expected to enroll in 12 units/quarter. See the Academic Apprentice Personnel Manual <http://www.gdnet.ucla.edu/gss/appm/appmintro.htm> for further details. Incorporate these benefits into your budget, if applicable.

- b. Other Personnel: consultants, interpreters, translators, outside interviewers, etc. Please report their percentage of time, rate of pay, proposed length of employment, employee benefits, and specific duties on the budget statement.
- c. Supplies & Expenses: office supplies, documentation copying, communication expenses (e.g., fax, telephone, & mail- the portion of these charges that is directly related to the research project may be requested), other research expenses. Funds for the purchase of permanent equipment will be provided only under exceptional circumstances. Such equipment must be returned to AASC upon completion of the project.
- d. Travel for the purpose of gathering research: State purpose, destination, mode of transportation, and anticipated dates of each trip. Explain housing and per diem expenses. All travel is subject to the UC policy and regulations governing travel (<http://policy.ucop.edu/>). Note: Travel to present at or attend a conference is not eligible for funding.
- e. Special Items: Those items not covered in above categories. For example, gifts for subjects can be considered; however only non-cash gifts are allowed. Applicants should see University Gift Policy, Business and Finance Bulletin G-42, as well as review the gift policy of their home departments, since award funds may be transferred to the award recipient's home department.

Funds cannot be used to fund the following:

- a. Basic cost of departmental infrastructure (teaching/instruction & administration), repairs or maintenance, departmental clerical/office supplies.
- b. Purchase of equipment.
- c. Purchase of reprints, periodicals, books (unless unavailable in library), office furniture.
- d. Publication charges to publishers; preparation of textbooks.
- e. Any costs associated with tuition remissions, teaching, or instruction; membership fees.
- f. Conference travel.

**UCLA Asian American Studies Center
Research Grant**

Section D: Budget Page *The budget page is to be accompanied by a budget statement which should explain each budget item requested, and how the cost was calculated.*

Faculty Research Grant up to \$8,000 maximum

Graduate Student Research up to \$5,000 maximum

Please check if application is for: Okura Research Grant on Asian Pacific American Mental Health

Ogata Research Grant to study Domestic Violence and Abuse in Asian Pacific American Communities

A. RESEARCH PERSONNEL: for faculty only; include benefits (show number in parentheses)	Amount Requested by Applicant	Amount Approved by AASC
1. () Research Assistant(s):		
2. () Research Assistant(s):		
B. OTHER PERSONNEL: include benefits (show number in parentheses)		
1. () Surveys (personnel to conduct interviews, interpreters)		
2. () Clerical Assistance		
3. () Other		
4. () Other		
Total Cost of Salaries and Benefits (A + B)		
C. SUPPLIES AND EXPENSES Total Supplies and Expenses Cost		
D. TRAVEL		
1. Transportation		
a. Destination		
b. Destination		
Total Transportation Cost		
2. Lodging		
a.		
b.		
Total Lodging Cost		
3. Per Diem		
a.		
b.		
Total Per Diem Cost		
Total Travel Cost (Add totals from transportation cost + lodging cost + per diem)		
E. SPECIAL ITEMS (Specify) Total Special Items Cost		
TOTAL COST (A through E)		

NOTE: The above budget page is to be accompanied by a budget statement.

**UCLA Asian American Studies Center
Research Grant**

Faculty Advisory Agreement / Recommendation

PART A *(to be completed by graduate student applicant)*

The person whose name appears below is an applicant for an Asian American Studies Center Research Grant

Name of Applicant *(please print)* _____

Last

First

Middle

The applicant (circle one) *has* *has not* agreed to waive rights to access to letters of recommendation under the Family Educational Rights and Privacy Act of 1974 and any other laws, regulations, or policies.

Signature of Applicant: _____ Date: _____

PART B

To be completed by Faculty Advisor and submitted online to scp@aasc.ucla.edu to be received by the Asian American Studies Center.

AASC policy requires that all graduate students who receive an AASC grant conduct their research under the supervision of a faculty advisor. Should you agree to serve as a faculty advisor for the above applicant, AASC requests that your letter of recommendation include comments on the following:

- (a) how well you know the applicant;
- (b) the significance and feasibility of the research project;
- (c) the applicant's capability to carry out the proposed research; and
- (d) whether you will be available for consultation with the student during the award period.

Faculty Advisor Name: *(please type)* _____

Title: _____ Department: _____

Signature: _____ Date: _____

Complete application should include Principal Investigator Information, Abstract, Project Description, Budget Page and Statement, Curriculum Vitae, Academic Transcript and Letter of Recommendation.