

# Amerasia Journal Stylesheet

For articles being submitted for publication in *Amerasia Journal*. Three copies must be submitted, including one original typed/printed, or clear xerox. Mail to:

UCLA Asian American Studies Center Press  
3230 Campbell Hall  
Los Angeles, CA 90095-1546  
Attention: Russell Leong, Editor

Do not send electronic versions of articles unless they have been accepted for publication. *Amerasia Journal* follows a modified style based on the *University of Chicago Manual of Style*.

1. **Manuscript length:** Article text must not exceed 8,000 words (18 typed pages, including footnotes). Be sure to show the wordcount at the top of your manuscript. **Text:** Text must be typed doublespaced, with one inch margins at sides and bottom to accommodate editor's and printer's marks. There are two spaces after the end of a sentence; two spaces after a colon.

2. **Block quotations:** Typed doublespaced—indented one-half inch, at right and left margins, within the text.

3. **Endnotes** (Please note that book titles and periodicals are italicized, not underlined. Endnotes not conforming to the following styles will be sent back for correction):

a. Please keep endnotes to a minimum, eliminate wordiness but keep the essential citation. For example, several citations can be grouped in one note instead of giving each in a separate note.

. . . labor markets can be summarized from the work of Piore, Harrison, and Gordon.<sup>19</sup>

19. Piore, *Manpower Policy*; Harrison, *Education, Training, and the Urban Ghetto*; Gordon, *Theories of Poverty and Underemployment*.

b. **In books:** The following must be included in the first citation:

Russell C. Leong and Edward T. Chang, eds., *Los Angeles—Struggles toward a Multiethnic Community* (Seattle: University of Washington Press, 1994): 77-78.

c. **Article in a periodical** (Volume: Number must be shown as 37:2):

Edna Bonacich, "A Theory of Ethnic Antagonism: The Split Labor Market," *American Sociological Review* 37:2 (October 1972): 547-559.

d. **Article in edited volume:**

Iftikhar Dadi, "The Pakistani Diaspora in North America," Gita Rajan and Shailja Sharma, eds., *New Cosmopolitanisms: South Asians in the US* (Palo Alto: Stanford University Press, 2006).

e. **Shortened references:** After the first reference to a particular work, all subsequent references to that work should be shortened. Omit the title of the work and give only the last name of the author followed by a comma and the page number of the reference; when more than one work by the same author has been cited, a short title is necessary, as well as the author's last name.

A shortened reference to an article in a periodical should omit the name of the periodical, volume number, and date. It should include only the last name of the author and the short title of the article and the page number of the reference.

Example: 27. Leong and Chang, *Los Angeles*, 78.

f. **Op. cit. and loc. cit.:** In their place, use the short title form adopted above.

g. **Ibid.:** *Ibid.* (*ibidem*, "in the same place") refers to a single work cited in the note immediately preceding. It should not be used if more than one work is given in the preceding note. *Ibid.* takes the place of the author's name, the title of the work, and as much of the succeeding material as is identical. The author's name is never used with *ibid.*, nor is a title. *Ibid.* may also be used in place of the name of a journal or book or essays in successive references to the same journal or book within one footnote. Please note that *Ibid.* appears in italics, not underlined.

4. **Forms of dates:** standard form both in text and endnotes: July 4, 1984.

5. **Tables:** there is a limit of four tables to an article. (Use tabs—NOT spaces—to line up your data).
6. **Photographs and Other Images:** Please include all photographs or images you would like the editors to consider publishing with your article. Make sure to include captions with all images. Also, should your article be accepted for publication, make sure you are able to secure permission for reproducing the image.
7. **Bio (Headnote):** Please include a short bio with your submission, not exceeding 40 words. Standard information to include would be institutional affiliation, publications, organizational affiliations, occupational title.

General Guide for typing manuscripts—

1. There should be one space between words, and two spaces after a period. It is helpful to use the SHOW command under the EDIT menu to show how many spaces you have between words/sentences. Do not use the return unless you want to start a new paragraph.
2. Italicize book/periodical titles instead of underlining or making bold.
3. DO NOT ADD extra returns in between paragraphs, sections, or text and extracts.
4. Leave manuscript unjustified, left flush.
5. Use of “--” should be replaced by a long hyphen with no space on either side, and no period preceding it.

Example: publication’s core readership—a mode which it will have had a central role in shaping.

For a long hyphen, press option shift hyphen at the same time. (option key is at lower left end of keyboard.

6. Be careful not to add spaces inside quotation marks.

Example— . . .and their present-day “less overt” manifestations.

It should not look like this: . . .and their present-day “ less overt ” manifestations.

Thank you for your cooperation!

UCLA Asian American Studies Center Press